

NORTH EAST (OUTER) AREA COMMITTEE

**Meeting to be held in the Civic Hall, Leeds on
Monday, 5th December, 2011 at 5.30 pm**

MEMBERSHIP

Councillors

G Wilkinson (Chair) - Wetherby;
A Lamb - Wetherby;
J Procter - Wetherby;

R D Feldman - Alwoodley;
P Harrand - Alwoodley;
D Cohen - Alwoodley;

A Castle - Harewood;
R Procter - Harewood;
M Robinson - Harewood;

**Agenda compiled by:
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**East North East Area Leader:
Rory Barke
Tel: 33 67627**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 24th October 2011.</p>	1 - 8
8			<p>WELL BEING FUND CAPITAL AND REVENUE BUDGETS (EXECUTIVE FUNCTION)(10 MINS)</p> <p>To consider a report of the East North East Area Leader providing Members with an update on the current position of the capital and revenue budget for the Outer North East, together with applications made for funding.</p>	9 - 20

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9			<p>ENVIRONMENTAL SERVICES - PERFORMANCE UPDATE ON THE SERVICE LEVEL AGREEMENT (EXECUTIVE FUNCTION)(10 MINS)</p> <p>To consider a report of the Locality Manager (East North East) providing an update on performance against the Service Level Agreement between Outer North East Area Committee and the East North East Locality Team.</p>	21 - 38
10			<p>DEVELOPING A LOCALITY APPROACH BETWEEN LEEDS CITY COUNCIL SERVICES AND NEIGHBOURHOOD POLICE TEAMS/POLICE COMMUNITY SAFETY OFFICERS (PCSOS)(COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing Members with an overview of progress to develop more joined-up working within locality based City Council services and Neighbourhood Police Teams/PCSOs.</p>	39 - 50
11			<p>LEEDS CITIZENS PANEL IN SUPPORT OF LOCALITY WORKING (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Assistant Chief Executive, Customer Access and Performance outlining the progress being made to create and manage a new and enlarged Leeds Citizens' Panel that will form an important tool for the Council and partners' consultation activity.</p>	51 - 62
12			<p>SCHOOL DEMOGRAPHIC UPDATE REPORT (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Director of Children's Services on the School demographic process with Outer North East.</p>	63 - 68
13			<p>WELFARE REFORM (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the East North East Area Leader on Welfare Reform.</p>	69 - 110

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14			<p>CAPITAL RECEIPTS INCENTIVE SCHEME REPORT TO EXECUTIVE BOARD (COUNCIL FUNCTION)(10 MINS)</p> <p>To consider a report of the Assistant Chief Executive, Customer Access and Performance highlighting the Capital Receipt Incentive Scheme that received approval at the Executive Board meeting on 12th October 2011.</p>	111 - 126
15			<p>LOCALISM ACT 2011 (COUNCIL FUNCTION) (10 MINS)</p> <p>To consider a report of the Assistant Chief Executive, Customer Access and Performance providing a high level summary of the main elements of the Localism Act that will be of direct relevance to Area Committees and to provide an opportunity to debate and influence the way the Council implements the legislation.</p>	127 - 138
16			<p>AREA CHAIRS FORUM MINUTES (COUNCIL FUNCTION)(5 MINS)</p> <p>To consider a report of the Assistant Chief Executive (Planning, Policy and Improvement) notifying Members of the minutes of Area Chairs Forum meeting held on 5th September 2011 and to give a brief overview of the issues raised at the Area Chairs Forum.</p>	139 - 148
17			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 6th February 2012 at 5.30pm in the Civic Hall, Leeds.</p>	